PARADIGM ARTS
VISUAL | MEDIA | PERFORMING

HEALTH AND SAFETY POLICY

General Considerations for Practical Activities

2026/27

1. General
The list of H&S legislation applies to all activities delivered by Paradigm Arts. This may not be comprehensive, but is offered for guidance to participants and contributors who are expected to comply with this and other current relevant legislation.

2. Risk Assessments
Paradigm Arts Ltd in partnership with settings and relevant site staff have a responsibility to ensure work undertaken by them or their sub-contractors has been assessed for hazards.

3. Fire
Upon hearing the fire alarm sound you must evacuate the building via the nearest fire exit and assemble at the specified site assembly point. Students, staff and contributors will receive briefings on policy and procedure during induction.

4. Control of Substances Hazardous to Health (COSHH)
The programme does not anticipate nor expect any issues relating to the Control of Substances Hazardous to Health

5. Child Protection and Safeguarding
Paradigm Arts Ltd. will ensure that all activities delivered under the programme will adhere to its strict Child Protection and Safeguarding policies and practices

6. First Aid
Paradigm Arts will ensure that all people undertaking a role or activity as part of the programme know the procedures for contacting the appointed First Aiders and ambulance service.

7. Safety Signage
All suitable signage must be on display while work is in process.

8. Fire Exits
Designated Fire Exits must be kept free of obstructions at all times during the course of the filming.

9. Person in charge
The named person in charge (or an approved deputy) will remain on site to supervise the students/workshop participants for the duration of the project.

The named person in charge (or an approved deputy) will be provided with a mobile 'phone or other acceptable method of direct communication with Paradigm Arts Ltd staff as requested

10. Use of equipment
Paradigm Arts Ltd is to supply all equipment required during the programme.
All such equipment is to be supplied and used in accordance with relevant Codes of Practice training provided during the course.

11. Insurance
Paradigm Arts Ltd. will ensure compliance with the required levels of the Public Liability and Employers Liability & Professional Indemnity

12. Security
Paradigm Arts Ltd. and all participating students must follow any reasonable instructions given to them by staff whilst delivering activities on a given site.

Vehicles, equipment and any company or personal items being brought onto or off site may be searched by relevant senior staff.

13.Personal Security
All participants should keep their belongings safe and secure whilst on site. Paradigm Arts Ltd. does not accept responsibility for any loss or damage.

14. Forbidden on site during or at any time in association with the delivery of any programme of activity:

Alcohol,
Smoking
Drugs
Weapons
Explosives
Animals
Gambling

Paradigm Arts Ltd reserves the right to request the removal of any person from or bring about a cessation of the project for breaches of Health & Safety, Security or other rules.